

Integration of Solid waste management Tools Into specific settings of European and Asian Communities (ISTEAC)

Hanoi meeting and workshop

MEETING AGENDA

Location: Hanoi University of Science, Building T1, Room 416, 4th floor.

Time schedule:

- **Pre-meeting activities:** Friday, September 17th – Sunday, September 19th: Partners' arrival at Hanoi, preliminary contacts.
- **Day 1:** Monday, September 20th, 2004, 08:00–18:20 (Internal meeting).
- **Day 2:** Tuesday, September 21st, 2004, 08:45–14:00 (Workshop).
- **Day 3:** Wednesday September 22nd, 2004, 1st teaching day.
- **Day 4:** Thursday September 23rd, 2004, 2nd teaching day.
- **Day 5:** Friday September 24th, 2004, 1st field excursion.
- **Day 6:** Saturday September 25th, 2004, Free.
- **Day 7:** Sunday September 26th, 2004, Free.
- **Day 8:** Monday September 27th, 2004, 3rd teaching day.
- **Day 9:** Tuesday September 28th, 2004, 4th teaching day.
- **Day 10:** Wednesday September 29th, 2004, 5th teaching day.
- **Day 11:** Thursday September 30th, 2004, 2nd field excursion, course examination.
- **Day 12:** Friday October 1st, 2004, Conclusion, awarding and departures.

Attendance:

Prof. Bui Duy Cam	Hanoi University of Science, Vietnam (Vice Rector)
Prof. Nguyen thi Diem Trang	Hanoi University of Science, Vietnam
Do Quang Trung	Hanoi University of Science, Vietnam
Pham Thi Duong	Hanoi University of Science, Vietnam
Pham Hai Minh	Hanoi University of Science, Vietnam
Prof. Bernd Bilitewski	Dresden University of Technology, Germany
Prof. Peter Werner	Dresden University of Technology, Germany
Dipl.-Ing. Jan Reichenbach	Dresden University of Technology, Germany
Dipl.-Ing. Alexander Janz	Dresden University of Technology, Germany
Dr. Angelina O. Galang	Miriam College, The Philippines
Dr. Phares P. Parayno	Miriam College, The Philippines
Tereza M. Oliva	Miriam College, The Philippines
Mabel P. Batong	Miriam College, The Philippines
Assist. Prof. Avraam Karagiannidis	Aristotle University Thessaloniki, Greece
Maria Theodoseli	Aristotle University Thessaloniki, Greece
Lucia Prieto - Project Officer	European Commission – Delegation to Vietnam

The attendance at the meeting was as planned with at least two representatives from each organization participating in the project taking part. Due to the extensive range and number of teaching assignments made to Dresden University of Technology (TUD), the number of participants from this organization comprised 3 persons, the involvement of another professor from TUD became possible thanks to his presence in the frame of a DAAD project implemented at HUS. The meeting followed and extensively built on the agenda, which had been determined, circulated and agreed among the project partners in advance to the actual gathering.

Meeting agenda

Day 1

Date	What	Where	Who
20/09 AM	8:00 Beginning of the session	HUS, Bldg.T1, r. 416	Guided by Prof. Nguyen thi Diem Trang
	8:00 Welcoming address and organisation details		Prof. Trang Prof. Karagiannidis
	8:15 Introduction by the project officer		Mrs. Prieto
	8:30 Approval of the agenda		Prof. Karagiannidis
	8:45 Work package review and summary of accomplishments <ul style="list-style-type: none"> • Overview of ISTEAC – AUTH results • Market research on composting technologies • Organic waste characterisation – Experiment Results • Managing sanitary waste in Miriam College 		(15 min presentation each) Prof. Karagiannidis TUD, Reichenbach/Janz HUS, Prof. Trang MC, Dr. Parayno
	9:30 Coffee break		
	10:00 Discussion on the results and project dissemination (leaflet, website)		All
	11:00 Comments of the project officer		Mrs. Prieto
	11:30 Lunch break		
	13:30 Brainstorming session -Work Packages Future activities and project management issues <ul style="list-style-type: none"> • Planning of management scheme for napkins. • Planning of composting schemes in Greece and Vietnam. Discussion on the details (Selection of community, planning and implementation). • Website update and needs (sources) • Publications • Socio-economic study • Exploration of recycling potential and recycling schemes for paper in different settings. Critical issues and proposals		Ms. Theodoseli All
	15:00 Coffee break		
	15:30 Conclusions and workplan development		All
	16:30 Reports obligations: <ul style="list-style-type: none"> • Reports at the end of the year • Internal evaluation • Timesheet, financial issues 		Prof. Karagiannidis
	17:15 Discussion and agreement on the dates and objectives of the next ISTEAC meeting in The Philippines		All
	17:30 End of session		

Day 2

Date	What	Where	Who
21/09 AM	08:45 Visit and discussion at the Centre of Science-Technology and Environment of Vietnam Corporate Alliance		All
	12:00 Lunch break	HUS	All
	12:45 Discussion on the organization details of the meeting (program of teaching and field excursions)		All

Remarks towards the visit and discussion at Vietnam Corporate Alliance (VCA)

VCA is a social and economic organisation, supporting and developing cooperatives of small and medium sized enterprises (SME's) in all sectors. The Centre for Environment-Technology and Environment - COSTE is a specialised unit of VCA that was established in 1992; it participates and acts as a consulting unit for SME's in formulation of scientific, technological and environmental projects. A huge part of the work consist in the elaboration of information material and best practice manuals.